9th October 1928]

APPENDIX V.

[Vide answer to question No. 441 asked by Mr. C. Gopala Menon at the meeting of the Legislative Council held on the 9th October 1928, page 155 supra.]

G.O. No. 711, Finance, dated 11th July 1921.

The Government direct that the rules shown in the annexure to these proceedings be observed in fixing the initial pay in the time-scales that are to be introduced with effect from the 1st March 1921 under the scheme for the revision of pay of subordinate establishments in the Government offices in the Madras Presidency. All heads of departments are authorized to fix the initial pay of the subordinates under their control in accordance with these rules and after due consideration of seniority of the several individuals in the general establishment list.

2. Heads of departments are requested to report for the orders of Government the cases, if any, which are not fully covered by the rules now issued.

3. The initial pay of individuals already fixed should, if necessary, be revised in accordance with the rules herein laid down.

(By order of the Governor in Council)

P. L. MOORE,
Acting Secretary to Government.

To the Accountant-General.
,, other heads of Departments under the Finance Department.

Copy to all Departments of the Secretariat.
,, the Publicity Officer.

Annexure.

Rules to be observed in fixing the initial pay of present incumbents in the time-scales in the general reorganization scheme.

1. Existing incumbents will ordinarily enter the time-scales at the stage next above the lowest rate of salary per mensem drawn by them on any date within a period of three months prior to 1st March 1921 or their temporary pay on 28th February 1921 if that is greater, provided that if such salary or temporary pay represents any definite stage in the new scale, they should start at that stage. The term 'salary' includes substantive pay, temporary increase thereon under G.Os. No. 700, Financial, dated 2nd August 1920, and No. 780, Financial, dated 28th August 1920, acting allowance and personal allowance, if any.

2. Confidential allowances drawn by typists in certain offices will be treated as pay for purposes of rule 1 and will merge in pay when the revised scales are introduced. The allowances will cease to exist from the same date.

3. If the salary or temporary pay calculated as above exceeds in any case the maximum pay of the time-scale concerned, the difference will be treated as a personal allowance to be absorbed under article 61, Civil Service Regulations.

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4. If an individual holding a substantive post included in one time-scale has been, during the whole or a portion of the period of three months before 1st March 1921, acting in a post which after that date (1st March 1921) is provided for in a higher time-scale or on fixed pay and if under G.O. No. 1060, Financial, dated 17th December 1920, acting allowance will still be admissible after 1st March 1921 for officiating in such higher posts, he should during the period be considered to have acted in a lower grade vacant post, if any, in which acting allowance would not accrue according to the new rules.

5. The salary of subordinates on long leave or special duty should be taken at the amount which they would have drawn had they not been on long leave or on special duty.

6. If an individual failed to draw acting allowance during a portion of the period of three months before 1st March 1921 on the ground of transfer, he may, at the discretion of the head of the department, be considered to have drawn during joining time the acting allowance which he would have got but for his transfer. But in such case, the acting allowance drawn by another man in the vacancy so caused should be ignored if he would not have received it had the former not been on transfer.

7. The salary of subordinates who may have been temporarily reduced for a definite period during the three months 1st December 1920 to 1st March 1921, may, at the discretion of heads of departments, be taken at the normal amount, the increased emoluments consequent on the introduction of the revision accruing only from a date to be fixed by the head of the department. In such cases, the increased emoluments drawn by others owing to the temporary reduction of the senior man should not be taken into account.

8. In the case of promotions made during the period of three months in question for the sake of convenience and without taking into consideration seniority, etc., the salary of the individuals affected may be taken at the amount which they would have drawn had the promotions been made in the ordinary course.

9. The provisions of article 158, Civil Service Regulations, may be applied to those subordinates who may so desire.

10. When initial pay has been fixed according to the foregoing rules, the individual concerned will be considered to have entered the appropriate stage of the time-scale on 1st March 1921 and will be eligible for the next increment, if any, in the time-scale only after the expiry of the full period of stay provided for in the stage concerned.